
Kids First Board of Director's Special Meeting Minutes

Wednesday September 28, 2016

Sunset View Elementary School, 4365 Hill St., San Diego, CA 92107

Board Members:

Present: Leasa Fisher, Valerie Zucker, Kristy Swanston, Shelly Foley, Stephanie Abbott, Carrie Gray, Brianne Ice, Dawn O'Donnell, Regan Wiese, Jinnifer Wagner, Kathy Johnson, Anne Tadder, Sara Yamashiro, Kelly Makley, Jessica Kimball, Holly Johnson, Eileen Egan, Katie Rooney

Absent: Spencer Lugash

Quorum present: 18 of 19 members present, YES

Others present:

Sabrina Young (teacher rep), Mrs. LaMadrid, Mrs. Ohnersorgen, Mrs. Dennis, Ms. Jennings

Proceedings:

- Meeting called to order by Valerie Zucker, at 6:40pm.
- Special Meeting to discuss process of reorganizing classes to accommodate loss of (1) teacher due to smaller numbers in 4th grade.
- Principal Jaramillo discussed timeline.
- Questions from SVE community
- Presentation by 4th grade teachers: Mrs. LaMadrid, Mrs. Ohnersorgen, Mrs. Dennis, Ms. Jennings: Slideshow. They stressed the importance of keeping class size as low as possible. Many factors come in to play. SVE test scores are on the rise and will keep increasing if the teachers are able to give more individual attention to each child. Focus on individual learners that are above and below the bar is paramount to successful learning. This year the grade level has many students with IEP's requiring adjustments and more

concentrating teaching. Common Core is very difficult to teach with larger class sizes. Technology takes time to get students up to speed. Reorganizing classroom at this time is hard due to bond already established with kids. Space is another issue with 31+ kids in classroom it is very crowded. There is an obvious need to be able to prepare all students for middle school. Point Loma is the only cluster in SDUSD where students go to middle school in 4th not 5th grade, so the more prepared they are the better.

- **Financial Breakdown**

- (Reserves) Operating Funds
- **\$ 170,000**
- - 40,406 Computer Lab
- - 51,594 Teacher
- - 8,000 VAPA
- - 8,000 Classroom Supplies
- -1,407 Library Guild
- - 615 Logo Wear
- - 795 Lap Tracker Contract
- **\$59,183 (before fundraising)**
- **Due in November (\$ 65,000)**
- \$ 30,000 for remaining balance of teacher
- \$ 8,000 for remaining balance of VAPA
- \$ 22,000 for STEAM (teachers & art program)
- \$ 5,000 Guiding Reading Books
- Proposal
- **Actual Needed is \$68,000**
- \$30,000 from 9800 account
- \$38,000 from reserves / operating funds
- ***Leaving our reserves / operating funds***
 - ***at \$21,183 before fundraising***

- **Sabrina Young on behalf of staff**

- Staff voted on funded Ms. Jennings for remainder of year. The vote was (14) for, (4) against

- Concern on moving forward SVE standard for class size versus SDUSD standard. Need to be clear if we have different standard than district.
 - Concern that we are moving away from KF mission statement
 - Limited input if not polling entire SVE community

- **Proposal**

- **PROJECT PROPOSAL FORM**

- Complete and submit to strategicplanning@kidsfirstatsunsetview.org
- via e-mail.
- **Your proposal will be evaluated based on this proposal form. This proposal form will be made available publicly as part of the review process.**
- This form should be filled out in a thoughtful and complete manner. The information provided will assist in the evaluation of your proposal and the evaluation of its future performance. The questions may assist in tailoring your proposal to fit the Foundation’s mission statement and goals.
- You may use attachments or your own format to convey this information, but we ask that every cell on this form be addressed in enough detail that we can evaluate your proposal.
- Complete the cells in the right side of the grid. It will expand as you type.

Project Title:	4 th Grade Class Size Reduction
Date Proposed:	9/21/16
Project Contact:	Carrie Gray / Tracy Morton / Heidi Morton/Kathy Johnson
Phone #:	619-204-8618 / 619-218-7064 / 619-666-3137/619-818-5434
Email:	carriegrays@gmail.com , tracyannmorton@gmail.com , heidiandy@yahoo.com , nealandkathyjohnson@yahoo.com
Type of Project: (new program, recurring expense, or facility improvement)	New, one time expense to keep Ms. Jennings for 2016-17 Calendar year to maintain a lower class size.
Proposal Description:	We would like to use \$68,000 of kidsfirst reserve funds to supplement/pay the remainder of Mrs. Jennings salary for this calendar year. To do this, we would utilize \$30,000 left over from last year’s unused funds (9800 account). We would also request \$38,000 from kidsfirst Reserve Funds, still maintaining a balance for the year in reserves.
	Please provide a thorough description of your proposal.

<p>Please list other existing efforts that complement, overlap, or act as a model for your proposal. Include costs of these other efforts (if known):</p>	<p>2010/11, 2011/2012, 2012/13, 2013/14, 2014/15, 2015/16 – Which is 7 years of Sunset View success in test scores, and reduced class sizes specific to 4th grade. kidsfirst history and ongoing commitment to paying for 4th grade teacher to maintain reduced class sizes. Due to lower enrollment, the current extra teacher funds were used to alleviate combo class in every grade.</p>
	<p>For example, a proposal for expanding running club would mention the existing running club and PE programs. This helps us look for ways to combine efforts and bring in all parties who may wish to participate in or consult on your proposal.</p>
<p>Please provide an explanation of the proposal and a justification for the level of funding requested:</p>	<p>We need to keep Ms. Jennings at SSV to maintain small/ideal class sizes in the 4th grade. We are requesting funds to secure her position and our current class size of no more than 23. We want to maintain low class sizes and reinforce it as a priority of kidsfirst foundation.</p> <p>Point Loma Cluster Schools are the only schools in the district who enter Middle School in the 5th grade. This lends to a unique circumstance in learning. We want to prepare our children for Dana Middle school and assist in closing the gap in this crucial year for learning. They will need to have strong skills in working independently and have an even stronger base of learning to utilize these skills. Per a 4th grade teacher, this year has a more complex math and writing curriculum. This more difficult curriculum needs to be taught in low class sizes, with focus on each individual student. This would help to reduce focus on behavior issues, and more provide more individualized attention to academics.</p> <p>Sunset View Class of 2017 have already experienced a compromised year of learning in the 1st grade. They were given greatly increased class sizes, which are now strictly against SDUSD guidelines. These guidelines that were adopted since 2013/14 have stated that there will be no more than 24 students per class. We want to advocate for all learners at every level. It is our understanding that the class of 2017 has an unusually wide range of learners including “complex learners” with varying academic and behavioral needs. Also, this class specifically, strongly needs our assistance with a small class to catch up from the probable deficit in learning based on past class size. All of our 4th grade students will benefit as we provide this “scaffolding” and support with proven research on smaller class sizes providing the best possible outcome.</p> <p>It is our belief that the board should support the hiring of another additional teacher because it meets with the KF</p>

	<p>mission o enrich the educational experiences of the students at Sunset View Elementary through volunteerism and fundraising. Our vision is to create a community that provides the financial and human resources to support learning opportunities that enhance the kindergarten through fourth grade.</p> <p>To reemphasize 2010-2016, kidsfirst supported and funded the extra teacher for 4th grade to maintain lower class sizes. This year it the extra teacher is being used to alleviate combos. We see it fit, that we are supported in supplementing pay for a 4th grade teacher, since the teacher commonly used for 4th in previous year was used elsewhere, benefiting the whole school.</p> <p>Approving this proposal would also improve morale of both teachers, and parents as well as help to maintain commitment to Sunset View, and to Annual Giving.</p>
	<p>Please provide details we need to understand how this proposal will be implemented, and elaborate on why the costs as proposed represent the best implementation. Discussing alternatives to your proposal is often helpful, so we can understand what other options you have evaluated.</p>
<p>Has staff been consulted? If so, who? If this is being proposed by teachers, has the project been vetted with the staff and with the principal? Were any concerns expressed?</p>	<p>Yes, 20 teachers polled and voted. NEED TO UPDATE</p> <p>Teachers voted 13 YES, 5 NO, 1 ABSTAIN, 1 ABSENT</p> <p>This is a 2/3rds approval rating based on those who voted. No known concerns expressed to our knowledge.</p>
	<p>Before any proposal can be voted on by the Kids First board, it will be referred to the staff for endorsement – either via the monthly staff meeting or via the principal. It is advised that you try to get your teacher or the principal to vet this idea to the staff PRIOR to submitting this to Kids First – this will expedite our review process for the proposal.</p>
<p>Amount your proposal would spend this year: (specify school year if necessary)</p>	<p>\$68,000 total. \$30,000 are unused funds rolled over from the 9800 account from 2015-16. \$38,000 from kidsfirst Reserve Funds. Still maintaining adequate funds in said reserved funds, and to see growth throughout the year with Annual Giving, and Fundraisers. We also believe that if this proposal is approved it would create a potentially even larger donation by a number of 4th grade parents in order to repay the funds used.</p>
<p>Above cost divided by 450 (cost/SVE student)</p>	<p>\$68k -\$30k roll over (9800 account) = \$38,000 \$68,000 divided by 86 students = \$790 per student</p>
	<p>Example: a \$9,000 project is \$20/student. <i>You may</i></p>

	<i>additionally list cost/affected student – i.e. a \$9,000 project to benefit 90 first graders would be \$100/affected student.</i>
Percentage of students affected by this proposal: (or specify which students are affected)	76 4 th graders 10 3 rd graders currently enrolled in effected Seminar class
	Example: third graders, or 20% of the student population
What are the measurable goals for this program? (i.e. what results should/can we expect to see)	Ability for more personalized instruction, higher academic achievement, less classroom disruption resulting in more instruction, proven positive effects on both Literacy and Mathematics, improved social development and cohesion, improved teacher, student, and parent morale, and higher test scores. https://www.brookings.edu/research/class-size-what-research-says-and-what-it-means-for-state-policy/ http://www.greatschools.org/gk/articles/class-size/
	Include things that we can measure, quantify, or otherwise look for once this project is underway or complete to verify that it was a success.
<i>If your proposal is for \$1,000 or less, you may stop here. Otherwise, please complete the next sections as thoroughly as you can. These final sections allow us to further evaluate the proposal and to put in place measures to assure that the funds will be spent well and that Kids First will have a means to evaluate the result.</i>	
How can we measure the above stated goals? What should we be watching for to determine success?	Reduced class size for grade, maintained commitment by kidsfirst for small class size, improved overall teacher, student, and parent moral, ongoing positive commitment to Sunset View Elementary by parents.
	This is very important – for us to have a way to verify that our funds were well spent, especially if this becomes a recurring request or additional funding is requested at a later time.
Who can best evaluate it and using what criteria?	Parents and Teachers of 4 th grade students. Again 2/3rds of teachers support this proposal
	This should be the person(s) who can objectively evaluate the outcome of the project and inform Kids First as to whether the project was a success.

Vote: Proposal Passed 15 for, 2 opposed

The meeting was adjourned at 7:47pm.

Meeting Minutes were submitted by Kristy Swanston , Secretary

