



At Sunset View | A Foundation Supporting Students

Kids First at Sunset View -
A Foundation Supporting Students
A California Non-Profit Corporation

Kids First Board of Director's Meeting Minutes

Tuesday, September 13, 2016

Sunset View Elementary School, 4365 Hill St., San Diego, CA 92107

Board Members:

Present: Leasa Fisher, Valerie Zucker, Kristy Swanston, Shelly Foley, Stephanie Abbott, Carrie Gray, Brianne Ice, Dawn O'Donnell, Regan Wiese, Jinnifer Wagner, Kathy Johnson, Anne Tadder, Sara Yamashiro, Spencer Lugash, Kelly Makley, Jessica Kimball, Holly Johnson

Absent: Eileen Egan, Katie Rooney,

Quorum present: 17 of 19 members present, YES

Others present:

Sabrina Young (teacher rep) Corey Brucker (teacher rep), Sheila Thomas, Heidi Morton

Proceedings:

- Meeting called to order by Valerie Zucker, at 6:35pm.
- New board member introductions

Principal's Report - Jamey Jaramillo

- **Enrollment & Student Numbers**- Overall enrollment down. TK and 2nd grade are only grades full. Principal Jaramillo has been in constant contact with district in regard to numbers since June regarding loss of students. (11) students lost in 1st grade, (5) students lost in 3rd and 4th grades. We are at risk of losing teacher if (10) more students do not enroll by 9/16 deadline. (1) student enrolled today, 9/13. If we cannot enroll these students, and lose a teacher, it will first go to staff to see if a teacher would like to volunteer to leave, if not the least senior ranking teacher will be let go from SVE, but still

employed by SDUSD. At this time the 4th grade students will be reorganized and split between remaining teachers. Discussion of 4th grade parents upset over higher numbers per class should we lose a teacher. Primary issue being same situation affected these 4th graders in their 1st grade classes. A teacher was lost and the class size increased to a number not acceptable to parents. Parents are disillusioned and want to secure teacher and lower numbers. Discussion on how we achieve this, look at budget to see if KF can fund additional teacher or aides. Also need to make sure communication is clear when addressing issue, town hall meeting and email explaining deadlines, structuring and what options are available strongly needed. Also information from neighboring schools as well as average class size 33 in SDUSD(35 kids in 4th at Silvergate) will be helpful in educating SVE community. Numbers are fluid and will always be changing giving us different scenarios each year.

- **STEAM Field Day**- Scheduled for start week of 9/26. Becca Devers has signed on for the math component and Vanessa Dominy for the Science portion. Arts for Learning, art component, will be on site for meeting with staff on 9/15 and will meet on 9/19 at 9am with parents interested in volunteering. The last position will be to hire one roving credentialed teacher to oversee the staff that is not certified, Mr. Sears and Ms. Barbara.

**Financial Report - Shelly Foley
Attached
Financial Report - Shelly Foley**

Treasurer Report – September 13, 2016

Cash Balance

\$170k – August 30, 2016

\$179k – August 30, 2015

(minimum reserve balance at end of year \$125 -

\$130K)

Items included in Cash Balance that should be deducted

\$15,200	DDA Bid down for STEAM Days
\$5,000	Guided Books Proposal approved funds not spent
\$12,000	Excess funds from 2015-2016 School year
\$137,800	reserve Balance August 2016

2015-2016 Excess Funds Carry forward to 2016-2017

	Jul '15 - Jun 16	Budget	Variance
Net Income/(loss)	(19,834)	(52,368)	32,534
Less STEAM Bid Down Carryforward	(15,200)		(15,200)
Less Guided Books	(5,000)		(5,000)
Adjusted Net Income	(40,034)		12,334
Excess Funds Available	(12,334)		

Communications - Eblast- Kelly Makley

- Kelly taking over for Brianne Ice, Eblast. New deadline will be Wednesday's. Will redo template for mobile users. Peachjar will be used for flyers.

Annual Giving- Anne Tadder

- Kick off week of 9/19, Whale contest runs through 10/21st
- Updated info on new website

Community Building Report - Dawn O'Donnell

- Kick Off Dinner- Need volunteers, sign-up sheet distributed at meeting and will go out to community shortly via sign up genius. No laser tag this year, will have obstacle course and band. Insurance being secured for food trucks.
- Book fair- right around the corner.
- Spirit week- Discussion about bandanas to represent SVE. Will discuss more at later board meeting. Also discussed, the idea that not every student can afford a SVE logo shirt, and making it available so that

each child has one for field trips, community projects, etc. A proposal for this should be done and submitted to board.

- Halloween Carnival- Discussion of arch going up 9/15, board decided 10/1. Needs volunteers!

STEAM- Jessica Kimball

- Garden Club coordinator needed
- All robotics are now in computer lab
- Next STEAM meeting 10/4, has secured new members!

New Business/Housekeeping- Leasa Fisher & Others

- Leasa to put together committee to memorialize Mrs. Ottinger
- Teacher Reps for the year are Sabrina Young and Corey Brucker
- SGT- Community Service project per grade in the works. Also, teaching students about the SVE mission statement is starting.
- Volunteer Co Chairs- Lina Pei and Nicolue Ueno
-

Meeting Adjourned

The meeting was adjourned at 8:15pm.

Meeting Minutes were submitted by Kristy Swanston , Secretary